

Screen Shots of the steps for Registration for School – Elementary Schools.

Home Screen. Parent will select the student to register.

The screenshot shows the Skyward Family Access Home Screen. On the left is a vertical navigation menu with links: Home, Registration for School, Calendar, Gradebook, Achievement Backpack, Attendance, Student Info, Busing, Food Service, Schedule, Test Scores, Conferences, Report Card/Academic Progress, Skylert, and Health Info. The main content area features a green banner stating "Registration for School is now open until 08/31/2021". Below this, a message box says "Registration for School at BLUFFDALE ELEMENTARY for the 2021-2022 school year is now open, yet has not been completed for" with a red circle around the link "Go to Registration for School for". Below the message box, it says "No messages were found." On the right, there's a "District Links" section with social media icons and an "Upcoming Events" section showing "Registration for School opens for 2021-22 BLUFFDALE ELEMENTARY".

Step 1a. – Student Information

The screenshot shows the "Registration for School" form for "ELEMENTARY 2021-2022". The form is titled "Step 1a. Student Information: Student Information (Required)". It includes a "General Information" section with fields for "Birthday" (08/16/2013), "Gender Identity", "Other Name", "Method of Instruction", and "Home Email". There are two rows of checkboxes for "Method of Instruction". At the bottom, there are two buttons: "Complete Step 1a Only" and "Complete Step 1a and move to Step 1b", with the latter button circled in red. A sidebar on the right lists the registration steps: 1. Student Information (a. Student Information, b. Family Address, c. Family Information, d. Emergency Contacts), 2. Skylert Information, 3. Student Residency, 4. Health Services Acknowledgement, 5. Language Survey, 6. Parental Consent, 7. Chromebook User Agreement, 8. District Information and Forms, 9. School Information and Forms, 10. Food Service Payments, 11. Free or Reduced Meal Application, 12. Ethnicity and Race, and 13. Complete Registration for School. At the bottom of the sidebar are buttons for "Previous Step", "Next Step", and "Close and Finish Later".

Step 1b. – Family Address

 Family Access

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(BLUFFDALE ELEMENTARY 2021-2022)

Step 1b. Student Information: Family Address (Required)

Undo

Address [Preview Address](#)

Street Number: Street Dir: Street Name: 

SUD: # P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

Mailing Address ☒ Same as Address

Street Number: Street Dir: Street Name: 

SUD: # P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

Complete Step 1b Only

Complete Step 1b and move to Step 1c

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

4. Health Services Acknowledgement

5. Language Survey

6. Parental Consent

7. Chromebook User Agreement

8. District Information and Forms

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10. Food Service Payments

11. Free or Reduced Meal Application

12. Ethnicity and Race

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Close and Finish Later

Step 1c. – Family Information

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Step 1c. Student Information: Family Information (Required)

Undo

Family Options

* Home Language:

Guardian Number: 1

Name:

Primary Phone: Ext:

☒ Custodial

Relationship: Ext:

Home Email:

Guardian Number: 2

Name:

Cell Ext:

☒ Custodial

Relationship: Ext:

Home Email:

Complete Step 1c Only

Complete Step 1c and move to Step 1d

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

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5. Language Survey

6. Parental Consent

7. Chromebook User Agreement

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10. Food Service Payments

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Close and Finish Later

(*) Indicates a required field.

Step 1d. – Emergency Contacts

Family Access

My Account Contact Us Email History Exit

District Links

Registration for School

ELEMENTARY 2021-2022

Step 1d. Student Information: Emergency Contacts (Required)

Undo

Add Emergency Contact Change Emergency Contact Order

Contact Number: 1

Delete this Emergency Contact

First: Primary Phone: (801) Ext: Relationship: GRANDMOTHER Pick Up: Comment:

Contact Number: 2

Delete this Emergency Contact

First: Primary Phone: (801) Ext: Relationship: AUNT Pick Up: Comment:

Complete Step 1d Only Complete Step 1d and move to Step 2

Previous Step Next Step

Close and Finish Later

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

4. Health Services Acknowledgement

5. Language Survey

6. Parental Consent

7. Chromebook User Agreement

8. District Information and Forms

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10. Food Service Payments

11. Free or Reduced Meal Application

12. Ethnicity and Race

13. Complete Registration for School

Step 2 – Skylert Information. Please remind parents that if the student is enrolled today, they have to wait to do Registration for School until tomorrow.

Family Access

My Account Contact Us Email History Exit

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Step 2. Skylert Information (Required)

Skylert enables you to receive notifications concerning your child(ren). You have control over which notifications to receive and how you would like to receive them.

My Skylert Contact Info

Contact Info

* Primary Phone: (801) Family With School Hours Emergency Attendance General Non-school Hours Emergency Survey

Cell Phone: (801) Family With School Hours Emergency Attendance General Non-school Hours Emergency Survey

Phone: Family With School Hours Emergency Attendance General Non-school Hours Emergency Survey

Home Email: Family With School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Contact Info for Family With

Phone Numbers

Additional Phone 1: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 2: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 3: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 4: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 5: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 6: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 7: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 8: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Additional Phone 9: School Hours Emergency Attendance General Non-school Hours Emergency Survey

Email Addresses

Complete Step 2 Only Complete Step 2 and move to Step 3

Previous Step Next Step

Close and Finish Later

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

4. Health Services Acknowledgement

5. Language Survey

6. Parental Consent

7. Chromebook User Agreement

8. District Information and Forms

9. School Information and Forms

10. Food Service Payments

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12. Ethnicity and Race

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Step 3 – Student Residency



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Step 3. Student Residency (Required)
Click on the link below.
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If I cannot be contacted, I give permission to contact and/or release my child to my emergency contacts that I have provided.

* Release Permission: **Yes**

I give permission for my child to ride the school bus or public transportation on school supervised field trips or activities.

* Transportation Permission: **Yes**

Does your child have special education needs that may affect their schoolwork?

* Special Ed Needs: **No**

What is the preferred language for home-school communications?

* Home Communication: **English**

Would you like interpretation services provided for parent-teacher conferences?

* Interpretation Services: **No**

Your child may be eligible for additional educational services through Title I-Part A, Title I Part C-Migrant and/or the Federal McKinney-Vento Assistance Act. These services include school placement, school supplies, intervention, etc. For questions, please call the Jordan School District Homeless Liaison at 801-567-8308. Please notify the school if your living status changes at anytime.

Presently, are you and/or your family living in any of the following situations? Check all that apply.

☐ 1 Student is sharing the housing with one or more families due to loss of housing, economic

[Complete Step 3 Only](#) [Complete Step 3 and move to Step 4](#)

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

4. Health Services Acknowledgement

5. Language Survey

6. Parental Consent

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10. Food Service Payments

11. Free or Reduced Meal Application

12. Ethnicity and Race

13. Complete Registration for School

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4 – Health Services Acknowledgement



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Step 4. Health Services Acknowledgement (Required)
Click on the link below.
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Does your student have any medically diagnosed health concerns that need health care services, or other special attention during school hours? (Examples include diabetes, asthma, seizures, life-threatening allergies, etc.).

No

Yes I understand this [Request for Special Health Care Services and Release of Confidential Information Form](#) must be completed before a student can receive health care services at school. (Spanish Version - <https://nursingservices.jordandistrict.org/wp-content/uploads/sites/23/Spanish-IHP-Release.pdf>)

Yes I understand this includes nursing services and that it is my responsibility to complete and submit this form. I understand that this form must be submitted every year.

Does your student have a medically diagnosed health concern requiring your student to take or be administered medication during the school day?

No

Yes I understand that this [Medication Authorization Form](#) must be completed before elementary students are permitted to have medications at school. (Spanish Version - https://nursingservices.jordandistrict.org/wp-content/uploads/sites/23/Med-MD-Form_SpanishADA.pdf)

Yes I understand that middle and high school students may carry one 8-hour dose of medication on their person without a [Medication Authorization Form](#) being completed.

Yes I understand that if my student services medication at school, I am responsible for providing

[Complete Step 4 Only](#) [Complete Step 4 and move to Step 5](#)

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

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Step 5 – Language Survey



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Step 5. Language Survey (Required)

Click on the link below.

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Home Language Survey

- If the student was not born in the United States, what date was the student first enrolled in a U.S. School?
- What was the first language the student learned to speak? (Native Language)
- Which language does your child most frequently speak at home? (Student Language)
- Which language do adults in your home most frequently use when speaking with your child? (Home Language)
- Which language(s) does your child currently understand or speak?
- What language do you prefer for school-to-home information?

Refugee Students: A refugee is defined as a student who has fled to another country to be resettled due to political, religious or social persecution.

- Does your family come from a refugee background?
- Is this student a refugee? (Students CAN be both refugee and immigrant.)

SCHOOLS: Obtain a copy of the I-94 (or other document verifying status) AND Birth Certificate or Passport. Make copies of all documents and send along with a Language Identification Form to the Language and Culture Services Department (formerly ELS).

Asylee Students: An asylee is defined as a student who meets the definition of a refugee and is already present in the United States or is seeking admission at a port of entry.

- Is this student an asylee or asylum seeker?

Provide any documentation that you may have.

[Complete Step 5 Only](#)
[Complete Step 5 and move to Step 6](#)

- Student Information
Completed 07/15/2021 7:29am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Contacts
- Skylert Information
Completed 07/15/2021 7:29am
- Student Residency
Completed 07/15/2021 7:30am
- Health Services Acknowledgement
Completed 07/15/2021 7:30am
- 5. Language Survey**
- Parental Consent
- Chromebook User Agreement
- District Information and Forms
- School Information and Forms
- Food Service Payments
- Free or Reduced Meal Application
- Ethnicity and Race
- Complete Registration for School

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Step 6 – Parental Consent



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Step 6. Parental Consent (Required)

Click on the link below.

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Jordan School District is committed to providing a quality educational experience for your child. One of the consequences of absence from the classroom is reduced academic performance. The Jordan School District requires that all students achieve mastery in the basic skills identified for reading, language arts and mathematics. Absence from school interferes with the student's opportunity to master these skills. Thus, there is concern when a student misses school for any reason.

According to the Utah Compulsory Education Law (53A-11-101) every school age child from 6 to 18 years of age must be enrolled and attending an educational program. The law indicates parents are responsible for their student's school enrollment and regular attendance. It is a Class B misdemeanor if a parent/guardian fails to have their school-age child enrolled and attending school, fails to meet with the school to discuss attendance issues and fails to cooperate with the school or district in securing regular attendance by the school-age child. Students at least 12 years old are subject to juvenile court jurisdiction if they are not enrolled in and attending school on a regular basis. The Jordan School District will comply with its obligation under the Compulsory Education law to monitor student attendance and communicate with parents if a student's attendance pattern is not in compliance with Utah State law.

Occasionally, a student must be absent from school for reasons which the law recognizes as valid. Please notify the school every time your student is absent. Explain the reason for your student's absence. Whenever possible, appointments with health care providers should be scheduled before or after school hours. During school hours, the student will be excused only for travel time and the appointment unless otherwise indicated. The school may require written documentation for excessive absences. A chronic tardy pattern may also hinder your student's academic and attendance success.

The Jordan School District is directed by Utah State Code to refer the parent/guardian or student to court for a Compulsory Education and/or Habitual Truancy violation if attendance does not improve. Your cooperation will be a positive influence in your student's school success. We look forward to a collaborative effort in support of your child's educational needs. This letter constitutes Administrative Notification # 1.

My student and I have read the above Compulsory Education Information:
 * Compulsory Ed Information:

[Complete Step 6 Only](#)
[Complete Step 6 and move to Step 7](#)

- Student Information
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Contacts
- Skylert Information
- Student Residency
- Health Services Acknowledgement
- 5. Language Survey**
- 6. Parental Consent**
- Chromebook User Agreement
- District Information and Forms
- School Information and Forms
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- Ethnicity and Race
- Complete Registration for School

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Step 7 – Chromebook User Agreement

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Step 7. Chromebook User Agreement (Required)

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Jordan School District Chromebook User Agreement

Rationale
Technology is an integral part of online learning at Jordan School District. School-issued Chromebooks will allow for continued student learning opportunities. The purpose of the Chromebook is to help students at home and school to complete academic tasks, collaborate more effectively, and further their education.

The Chromebook is the property of Jordan School District. Student use of the Chromebook is dependent on the following:

General Procedures and Guidelines (Do's and Don'ts of Chromebook Use)

- Students will follow Jordan School District Policy AA445 *Student Information Network Acceptable Use Policy (Student Information Network Acceptable Use Policy-AA445)*.
- At the beginning of the school year, students will be assigned a Chromebook.
- Students and parents will indicate through the online registration process that they have read the Chromebook agreement and are liable for any damages.
- Chromebooks should be used to complete academic tasks and further education.
- Students are responsible to bring their Chromebook to school charged and ready for use each day.
- Students must keep passwords and usernames secure and never share them with others.
- Keep the Chromebook away from extreme temperatures.
- Always close the lid before transporting the Chromebook, and do not carry it by the screen. The screen and keyboard are susceptible to damage through misuse.
- Students will not modify user settings on their Chromebook.
- Students are not permitted to download any content onto their Chromebook, other than class assignments, without permission from the school.
- Students will not use the Chromebook webcam to photograph any other student, teacher, or person unless for academic purposes, and only with the person's consent.
- Students will not use the Chromebook microphone to record any other student, teacher, or person unless for academic purposes, and only with the person's consent.
- Students should not have food or drinks (including gum) near the Chromebook.

[Complete Step 7 Only](#)
[Complete Step 7 and move to Step 8](#)

- Student Information
 - Student Information
 - Family Address
 - Family Information
 - Emergency Contacts
- Skylert Information
- Student Residency
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Step 8 – District Information and Forms

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Step 8. District Information and Forms (Required)

Click the link below to view, save or print a PDF file with District Information and Forms.

[Complete Step 8 Only](#)
[Complete Step 8 and move to Step 9](#)

- Student Information
 - Student Information
 - Family Address
 - Family Information
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- Skylert Information
- Student Residency
- Health Services Acknowledgement
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- District Information and Forms**
- School Information and Forms
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- Ethnicity and Race
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Step 9 – School Information and Forms



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Step 9. School Information and Forms (Required)
Click the link below to view, save or print a PDF file with School Information and Forms.
[School Information and Forms](#)

Complete Step 9 Only

Complete Step 9 and move to Step 10

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

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4. Health Services Acknowledgement

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Step 10 – Food Service Payments



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Step 10. Food Service Payments (Optional)
Click on the link below to make a food service payment by credit or debit card. This service is provided by eFunds for Schools and is FREE.
[Food Service Payments](#)

Complete Step 10 Only

Complete Step 10 and move to Step 11

1. Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information

3. Student Residency

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Step 11 – Free or Reduced Meal Application

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Registration for School

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Step 11. Free or Reduced Meal Application (Optional)

Your children may qualify for free or reduced price meals if your household income falls within the limits on this chart.

Household Size	Yearly		Twice Per Month		Every Two Weeks	
	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly
1	1,986	23,828	993	11,914	917	10,999
2	2,686	32,227	1,343	16,114	1,240	14,880
3	3,386	40,626	1,693	20,316	1,563	18,756
4	4,086	49,025	2,043	24,514	1,886	22,632
5	4,786	57,424	2,393	28,716	2,209	26,508
6	5,486	65,823	2,743	32,914	2,532	30,384
7	6,186	74,222	3,093	37,116	2,855	34,260
8	6,886	82,621	3,443	41,314	3,178	38,136
Each Additional Person:	700	8,399	350	4,199	324	3,888

Choose one of the following options:

[Free or Reduced Meal Application](#)

--OR--

☐ I do not qualify for benefits or do not wish to complete an application

[Complete Step 11 Only](#)[Complete Step 11 and move to Step 12](#)

[1. Student Information](#)[a. Student Information](#)[b. Family Address](#)[c. Family Information](#)[d. Emergency Contacts](#)[2. Skylert Information](#)[3. Student Residency](#)[4. Health Services Acknowledgement](#)[5. Language Survey](#)[6. Parental Consent](#)[7. Chromebook User Agreement](#)[8. District Information and Forms](#)[9. School Information and Forms](#)[10. Food Service Payments](#)[11. Free or Reduced Meal Application](#)[12. Ethnicity and Race](#)[13. Complete Registration for School](#)

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Step 12 – Ethnicity and Race

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Step 12. Ethnicity and Race (Optional)

Dear Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

For more information about the student data reporting categories for ethnicity and race, please contact your local school.

Sincerely,
Superintendent of Schools

[Continue](#)

[Complete Step 12 Only](#)[Complete Step 12 and move to Step 13](#)

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Step 13 – Complete Registration for School

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Print

Step 13. Complete Registration for School (Required)
By completing Registration for School, you are confirming that the Steps below have been finished.
Are you sure you want to complete Registration for School for _____ ?

Review Registration for School Steps

Step 1)	Student Information	Completed 07/13/2021 11:32am
No Requested Changes exist for Step 1.		
Step 2)	Skylert Information	Completed 07/13/2021 11:33am
Step 3)	Student Residency	Completed 07/13/2021 11:33am
Step 4)	Health Services Acknowledgement	Completed 07/13/2021 11:33am
Step 5)	Language Survey	Completed 07/13/2021 11:33am
Step 6)	Parental Consent	Completed 07/13/2021 11:33am
Step 7)	Chromebook User Agreement	Completed 07/13/2021 11:33am
Step 8)	District Information and Forms	Completed 07/13/2021 11:34am
Step 9)	School Information and Forms	Completed 07/13/2021 11:34am
Step 10)	Food Service Payments	Completed 07/13/2021 11:34am
Step 11)	Free or Reduced Meal Application	Completed 07/13/2021 11:34am
Step 12)	Ethnicity and Race	Completed 07/13/2021 11:34am
No Requested Changes exist for Step 12.		

Guardian Name: _____ Guardian Address: _____

Submit Registration for School

1. Student Information
✓ Completed 07/13/2021 11:32am

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Skylert Information
✓ Completed 07/13/2021 11:33am

3. Student Residency
✓ Completed 07/13/2021 11:33am

4. Health Services Acknowledgement
✓ Completed 07/13/2021 11:33am

5. Language Survey
✓ Completed 07/13/2021 11:33am

6. Parental Consent
✓ Completed 07/13/2021 11:33am

7. Chromebook User Agreement
✓ Completed 07/13/2021 11:33am

8. District Information and Forms
✓ Completed 07/13/2021 11:34am

9. School Information and Forms
✓ Completed 07/13/2021 11:34am

10. Food Service Payments
✓ Completed 07/13/2021 11:34am

11. Free or Reduced Meal Application
✓ Completed 07/13/2021 11:34am

12. Ethnicity and Race
✓ Completed 07/13/2021 11:34am

13. Complete Registration for School

Previous Step

Next Step

Close and Finish Later